

# LEVEL AWARDS

## 2020 Girl Handbook Transition Plan

The Level Awards demonstrate girls' growth in the AHG Program as they build upon skills, talents, and abilities year after year. AHG is excited to release the 2020 AHG Level Awards and provide transition plans on how to move a girl from the path she is following in the current Level Awards to the upcoming Level Award requirements.

This quick guide will address:

**Page 2      Requirements Staying the Same**

Though the 2020 Level Award Tracking Sheets and Planning Guides are newly designed, some requirements have not changed. On this page is a list of requirements that have stayed the same.

**Page 3      New Requirements**

AHG desires to strengthen and grow a girl's character and skills to pursue the mission of building women of integrity. All changes in the Level Award requirements cultivate a balanced and progressive program and support the development of skills needed for real-life situations.

**Page 4      Suggested Level Award Planning**

Remember, you know what will work best for your Troop's girls as a part of your Troop's Ministry Team. The following examples are ideal scenarios, but Troops can alter them to what is best for your girls. These suggestions are for girls beginning to work on a Level Award. Girls who have already started working on a Level Award may need a customized plan. Suggestions for these plans are included in the FAQ on pages 9-11.

AHG never wants a girl to suffer from transitions that take place in the AHG Program. When in doubt, apply grace to the situation. Demonstrate how a Christ-follower can victoriously display adaptability and flexibility.

**Page 9      Level Award Frequently Asked Questions**

Troops have the freedom to plan and implement the AHG Program in a way that best suits their girls while upholding the foundational pieces that make AHG, AHG. The AHG Program centers around grace, not following a strict list of rules. Grace for girls to learn, make mistakes, learn from their mistakes, and succeed in carrying out who God has created them to be.

AHG has provided information to help answer foreseen questions. If you have further questions, please reach out to your Area Team, Hometown Mentor, or Troop Coach.

**Page 14      Level Award Tracking Sheets and Planning Guides**

The 2020 Girl Handbooks include Level Award Tracking Sheets for Tenderheart through Patriot Levels along with a Planning Guide for girls in Explorer, Pioneer, and Patriot Levels to assist girls in the completion of the requirements. AHG has provided copies of these tools to help Troops begin thinking about how to plan, transition, and implement the 2020 Level Awards.

Through the Level Awards, girls will stretch themselves in leadership and cooperation with others. They will practice communicating ideas, commit to finishing tasks, and place the needs of others first. They will have a chance to share about AHG and experience more outdoor activities. The Level Awards can lead a girl to become a woman of integrity!

# LEVEL AWARDS

What Requirements are staying the same?

Tenderheart	Explorer	Pioneer	Patriot
To receive the award, a girl must be in her final year as a Tenderheart and at least eight years of age. The award is to be presented to her at the end of the Tenderheart Program Level.	To receive the award, a girl must be in her final year as an Explorer and at least 11 years of age. The award is to be presented to her at the end of the Explorer Program Level.	To receive the award, a girl must be in her final year as a Pioneer and at least 13 years of age. The award is to be presented to her at the end of the Pioneer Program Level.	To receive the award, a girl must be in her second year as a Patriot and at least 15 years of age. The award is to be presented to her at the end of the year after her BOR.
A girl completes one badge for each Badge Frontier.	A girl completes one badge for each Badge Frontier.	A girl completes one badge for each Badge Frontier.	A girl completes one badge for each Badge Frontier.
A girl completes five hours of service each year of membership as a Tenderheart.	A girl completes 10 hours of service each year of membership as an Explorer.	A girl completes 15 hours of service each year of membership as a Pioneer.	A girl completes 20 hours of service each year of membership as a Patriot.
A girl visits an Explorer Unit for one meeting in her final year as a Tenderheart.	A girl visits a Pioneer Unit for one meeting in her final year as an Explorer.	A girl visit a Patriot Unit for one meeting in her final year as a Pioneer.	
A girl participates in a Board of Review.	A girl participates in a Board of Review.	A girl participates in a Board of Review.	A girl participates in a Board of Review.
	A girl assists in planning and implementing a Troop or community activity or event for at least two hours.	A girl plans, organizes, and implements a Troop or Multi-Troop activity or event for a minimum 10 hours of work.	

# LEVEL AWARDS

What requirements are changing or new?

Tenderheart	Explorer	Pioneer	Patriot
A girl is an active, registered Troop Member who regularly participates in Troop meetings and activities.	A girl is an active, registered Troop Member who regularly participates in Troop meetings and activities.	A girl is an active, registered Troop Member who regularly participates in Troop meetings and activities.	A girl is an active, registered Troop Member who regularly participates in Troop meetings and activities..
A girl participates in a flag ceremony each year of membership as a Tenderheart.	A girl participates in a flag ceremony each year of membership as a Explorer.	A girl calls a flag ceremony once for each year of membership as a Pioneer.	A girl plans or leads other girls in a flag ceremony at least once for each year she is working on her Level Award.
A girl holds a Girl Leadership Position for at least two months during her years as a Tenderheart.	A girl holds a Girl Leadership Position for at least three months during her years as an Explorer.	A girl holds a Girl Leadership Position for at least four months during her years as a Pioneer.	A girl holds a Girl Leadership Position for at least six months during her years as a Patriot.
A girl completes one year of Faith Award programming for her Program Level.	A girl completes one year of Faith Award programming for her Program Level.	A girl completes one year of Faith Award programming for her Program Level.	A girl completes one year of Faith Award programming for her Program Level.
At least once as a Tenderheart, a girl participates and assists in the setup of a Troop or community activity or event for one hour.	<i>The requirement in action is the same only the title "Special Event" has changed to "Troop or community activity or event."</i>	<i>The requirement in action is the same only the title "Special Event" has changed to "Troop or community activity or event."</i>	A girl plans, promotes, and implements a Multi-Troop or community outreach project for a minimum 25 hours of work. (Previously a 15 hour minimum.)
As a Tenderheart, a girl tent or cabin camps for one night or participates in an all-day hiking adventure.	As an Explorer, a girl tent camps for two nights. Nights do not need to be consecutive and can be counted toward her Camping Badge.	As a Pioneer, a girl camps for two nights in a tent or primitive structure. Nights should be consecutive and can be counted toward her Camping Badge.	A girl camps for three consecutive nights in a tent or primitive structure. Nights can be counted toward her Camping Badge.
A girl brings a friend to a Troop meeting or social event one time within her Program Level.	A girl brings a friend to a Troop meeting or social event one time within her Program Level.	A girl creates a recruitment video or news article to share with her Charter Organization or AHG, Inc., one time within her Program Level.	A girl creates a recruitment video or news article to share with AHG, Inc., a local newspaper, or news station one time within her Program Level.
			A girl completes a leadership training.
			A girl learns what opportunities are available to her as an Adult Member after she turns 18 and completes the AHG Program.

More detailed explanations about these changes can be found in the FAQ on pages 11—13.

# SUGGESTED LEVEL AWARD PLANNING

## TENDERHEART: Sacagawea Level Award

Below is an example of how a girl can earn the Sacagawea Level Award starting as a Tenderheart for the 2020-2021 Program Year.

THREE YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
6-7	Earn one badge from two Frontiers	Earn five hours of service	Attend one social event			Tent or cabin camp one night or participate in an all day hike	Participate in flag ceremony			
7-8	Earn one badge from two Frontiers	Earn five hours of service	Bring a friend Attend one social event	Complete Faith Award			Participate in flag ceremony	Hold a Girl Leadership Position for two months		
8-9	Earn one badge from two Frontiers	Earn five hours of service	Attend one social event		Participate and assist with set up for a Troop or community activity for one hour		Participate in flag ceremony		Visit Explorer Unit Meeting	Complete BOR

TWO YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
7-8	Earn one badge from three Frontiers	Earn five hours of service	Bring a friend Attend one social event	Complete Faith Award		Tent or cabin camp one night or participate in an all day hike	Participate in flag ceremony			
8-9	Earn one badge from three Frontiers	Earn five hours of service	Attend one social event		Participate and assist with set up for a Troop or community activity for one hour		Participate in flag ceremony	Hold a Girl Leadership Position for two months	Visit Explorer Unit Meeting	Complete BOR

ONE YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
8-9	Earn one badge from six Frontiers	Earn five hours of service	Bring a friend Attend one social event	Complete Faith Award	Participate and assist with set up for a Troop or community activity for one hour	Tent or cabin camp one night or participate in an all day hike	Participate in flag ceremony	Hold a Girl Leadership Position for two months	Visit Explorer Unit Meeting	Complete BOR

# SUGGESTED LEVEL AWARD PLANNING

## EXPLORER: Ida Scudder Level Award

Below is an example of how a girl can earn the Ida Scudder Level Award starting as an Explorer for the 2020-2021 Program Year

THREE YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
9-10	Earn one badge from two Frontiers	Earn 10 hours of service	Attend one social event			Tent camp for at least two nights	Participate in flag ceremony			
10-11	Earn one badge from two Frontiers	Earn 10 hours of service	Bring a friend and attend one social event	Complete Faith Award			Participate in flag ceremony	Hold a Girl Leadership Position for three months		
11-12	Earn one badge from two Frontiers	Earn 10 hours of service	Attend one social event		Assist with planning a Troop or community activity for two hours		Participate in flag ceremony		Visit Pioneer Unit Meeting	Complete BOR

TWO YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
10-11	Earn one badge from three Frontiers	Earn 10 hours of service	Bring a friend and attend one social event	Complete Faith Award		Tent camp for at least two nights	Participate in flag ceremony			
11-12	Earn one badge from three Frontiers	Earn 10 hours of service	Attend one social event		Assist with planning a Troop or community activity for two hours		Participate in flag ceremony	Hold a Girl Leadership Position for three months	Visit Pioneer Unit Meeting	Complete BOR

ONE YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
11-12	Earn one badge from six Frontiers	Earn 10 hours of service	Bring a friend and attend one social event	Complete Faith Award	Assist with planning a Troop or community activity for two hours	Tent camp for at least two nights	Participate in flag ceremony	Hold a Girl Leadership Position for three months	Visit Pioneer Unit Meeting	Complete BOR

# SUGGESTED LEVEL AWARD PLANNING

## PIONEER: Harriet Tubman Level Award

Below is an example of how a girl can earn the Harriet Tubman Level Award as a Pioneer for the 2020-2021 Program Year.

TWO YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
12-13	Earn one badge from three Frontiers	Earn 15 hours of service	Create a recruitment video or news article to share with your Charter Organization or AHG, Inc., and  Attend one social event	Complete Faith Award		Tent or primitive camp for at least two consecutive nights	Participate in flag ceremony			
13-14	Earn one badge from three Frontiers	Earn 15 hours of service	Attend one social event		Plan, organize, and implement a Troop or Multi-Troop activity or event for a minimum of 10 hours		Participate in flag ceremony	Hold a Girl Leadership Position for four months	Visit Patriot Unit Meeting	Complete BOR

ONE YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
13-14	Earn one badge from six Frontiers	Earn 15 hours of service	Create a recruitment video or news article to share with your Charter Organization or AHG, Inc.,  Attend one social event	Complete Faith Award	Plan, organize, and implement a Troop or Multi-Troop activity or event for a minimum of 10 hours	Tent or primitive camp for at least two consecutive nights	Participate in flag ceremony	Hold a Girl Leadership Position for four months	Visit Explorer Unit Meeting	Complete BOR



# 

## 

Below is an example of how a girl can begin fulfilling the Abigail Adams Level Award requirements in the 2020-2021 Program Year with the intent to also earn the Stars & Stripes Award as a Patriot.

TWO YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
14-15	Earn one badge from three Frontiers	Earn 20 hours of service	Create a recruitment video or news article to share with your Charter Organization or AHG, Inc.,  Attend one social event	Complete Faith Award		Camp for three consecutive nights in a tent or primitive structure.	Participate in flag ceremony	Hold a Girl Leadership Position for six months		
15-16	Earn one badge from three Frontiers	Earn 20 hours of service	Attend one social event		Plan, promote, and implement a Multi-Troop or community outreach project for a minimum 25 hours of work.		Participate in flag ceremony	Attend a live or online leadership training	Learn what opportunities are available to you as an Adult Member after you turn 18 and complete the AHG Program.	Complete BOR

18 MONTH PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
15-17	Earn one badge from six Frontiers	Earn 20 hours of service	Create a recruitment video or news article to share with your Charter Organization or AHG, Inc.,  Attend one social event	Complete Faith Award	Plan, promote, and implement a Multi-Troop or community outreach project for a minimum 25 hours of work.	Camp for three consecutive nights in a tent or primitive structure	Participate in flag ceremony	Hold a Girl Leadership Position for six months  Attend a live or online leadership training	Learn what opportunities are available to you as an Adult Member after you turn 18 and complete the AHG Program.	Complete BOR

## PATRIOT: Abigail Adams Level Award *(continued)*

Below are examples of how a girl can earn the Abigail Adams Level Award in three or four years if she chooses to not pursue the Stars & Stripes Award before graduating the AHG Program.

THREE YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
14-15 or 15-16	Earn one badge from two Frontiers	Earn 20 hours of service	Attend one social event			Camp for three consecutive nights in a tent or primitive structure	Participate in flag ceremony	Hold a Girl Leadership Position for six months		
15-16 or 16-17	Earn one badge from two Frontiers	Earn 20 hours of service	Create a recruitment video or news article Attend one social event	Complete Faith Award			Participate in flag ceremony	Attend a live or online leadership training		
16-17 or 17-18	Earn one badge from two Frontiers	Earn 20 hours of service	Attend one social event		Plan, promote, and implement a Multi-Troop or community outreach project for a minimum 25 hours of work		Participate in flag ceremony		Learn what opportunities are available to you as an Adult Member after you turn 18 and complete the AHG Program.	Complete BOR

FOUR YEAR PLAN										
Age	Badges	Service Hours	Social Event	Faith Award	Event Planning	Outdoors	Flag Ceremony	Leadership	Troop Meeting	Board of Review
14-15	Earn one badge from two Frontiers	Earn 20 hours of service	Attend one social event			Camp for three consecutive nights in a tent or primitive structure	Participate in flag ceremony	Hold a Girl Leadership Position for six months		
15-16	Earn one badge from two Frontiers	Earn 20 hours of service	Create a recruitment video or news article Attend one social event	Complete Faith Award			Participate in flag ceremony	Attend a live or online leadership training		
16-17	Earn one badge from one Frontiers	Earn 20 hours of service	Attend one social event		Plan, promote, and implement a Multi-Troop or community outreach project for a minimum 25 hours of work		Participate in flag ceremony			
17-18	Earn one badge from one Frontiers	Earn 20 hours of service	Attend one social event				Participate in flag ceremony		Learn what opportunities are available to you as an Adult Member after you turn 18 and complete the AHG Program	Complete BOR



# AHG PROGRAM

## 2020 LEVEL AWARD QUESTIONS

### General Questions

#### Q: What are the transition dates?

**A: May 31, 2021**—Lewis and Clark and Dolley Madison Level Award **patches** retire. At this time, the Lewis and Clark/Dolley Madison patch will no longer be available to order.

**May 31, 2022**—2016 Girl Handbook content (including Level Award requirements) retires.

The above timeline means a girl can work on the Dolley Madison or Lewis and Clark requirements until May 31, 2022. After May 31, 2021, she will receive the Ida Scudder or Abigail Adams Level Award patch when completing the award. By May 31, 2022, all Troops are to transition over to the 2020 Handbooks and the new Level Award requirements for all levels.

#### Q: What has changed in the Level Awards?

**A:** There are three main changes that involve the Level Awards:

1. Level Awards have received a face lift to incorporate all six Program Emphases—Faith, Leadership, Citizenship, Social-Emotional, Life Skills, and Outdoors.
2. Level Award Event Planning Guides are now included in the AHG Girl Handbooks for Explorers, Pioneers, and Patriots so that Girl Members have all the resources needed to complete their Level Awards in one location.
3. AHG has replaced two namesakes for AHG Level Awards. Girls completing their Explorer Level Award will earn the Ida Scudder Level Award instead of the Lewis and Clark Level Award. Patriots will earn the Abigail Adams Level Award instead of the Dolley Madison Level Award. AHG is thrilled for girls to learn more about these amazing women!

#### Q: If our girls have already started work on their Level Awards, do they need to restart with the new Level Award requirements?

**A:** No, girls do not need to restart with a new Level Award. The new Level Award requirements offer girls an even more enriching experience. AHG does not desire that any girl suffers as a result of transitioning to new requirements. As a result, Troops are encouraged to choose a transition plan that will best serve the girls. For many Troops, this will best be handled in case-by-case decisions, first understanding what is the best scenario for the girl, and second, what the best situation is for the Troop. Grace abounds during this time of transition, and Troops are encouraged to apply the same “Spirit of the Badge” that can be used in badge earning to the earning of Level Awards during this time of transition (i.e., A girl went camping her first year as a Tenderheart in 2019-2020 and is now in her second year as a Tenderheart. She can count the previous year’s camping experience towards her Level Award since it is within her same Program Level).

The following are a few scenarios you may find helpful as you plan your Level Award transition:

#### **Fanny Crosby:**

No transition is needed, this Level Award and its requirements will stay the same.

#### **Sacagawea:**

Girls who have already begun working on their Sacagawea before the 2020-21 Program Year, may:

- Continue working on the requirements listed in the 2016 Handbook if she will complete all requirements by May 2022.
- Choose a hybrid approach where she transfers to the new, 2020 requirements and receives credit for 2016 requirements she has already accomplished.

### **Lewis and Clark to Ida Scudder:**

Girls who have already begun working on their Lewis and Clark are encouraged to complete their Lewis and Clark requirements. If she earns her award before May 2021, she will receive the Lewis and Clark Award patch.

If girls started working on their Explorer Level Award before the 2020-2021 Program Year, but will not complete the Lewis and Clark before May 2021, she may:

- Continue working on the Lewis and Clark requirements and receive the Ida Scudder patch upon completion of the award.
- Mesh the Lewis and Clark and Ida Scudder requirements, receiving credit for all work completed while working on the Lewis and Clark.

Whether a girl completes the Lewis and Clark or the Ida Scudder requirements, the Troop will need to order the Ida Scudder Award patch for her after May 2021.

### **Harriet Tubman:**

Girls who have already begun working on their Harriet Tubman before the 2020-21 Program Year, may:

- Continue working on the requirements listed in the 2016 Handbook if she will complete all requirements by May 2022
- Choose a hybrid approach where she transfers to the new, 2020 requirements and receives credit for 2016 requirements she has already accomplished

### **Dolley Madison to Abigail Adams:**

Girls who have already begun working on their Dolley Madison are encouraged to complete their Dolley Madison requirements. If she earns her award before May 2021, she will receive the Dolley Madison Award patch.

If girls started working on their Patriot Level Award before the 2020-2021 Program Year as a Dolley, but will not complete the Dolley before May 2021, she may:

- Continue working on the Dolley Madison requirements and receive the Abigail Adams patch upon completion of the award.
- Mesh the Dolley Madison and Abigail Adams requirements, receiving credit for all work completed while working on the Dolley Madison.

Whether a girl completes the Dolley Madison or the Abigail Adams requirements, the Troop will need to order the Abigail Adams Award patch for her after May 2021.

### **Q: Can Troops order the Lewis and Clark or Dolley Madison Award patch before a girl earns the Level Award if she is scheduled to receive the award after the namesake retiring date of May 31, 2021?**

**A:** Troops are discouraged from preordering Level Award patches before a girl has completed award requirements. In trying to be excellent stewards of the ministry's resources, AHG is cautious in its ordering and does not stockpile large amounts of patches in its inventory. Girls who complete their Explorer or Patriot Level Award after May 31, 2021, regardless of the requirements followed, will receive an Ida Scudder or Abigail Adams patch to display on her uniform proudly.

### **Q: Which Level Award requirements should girls follow if entering a new Program Level during the 2020-21 Program Year?**

**A:** Girls who will **begin** a new Program Level during the 2020-21 Program Year should **start** working on the 2020 version of the Level Awards. For instance, girls who will **begin** working on the Patriot Level Award during the coming 2020-2021 Troop Program Year, are to **start** working with the new requirements associated with the Abigail Adams. No Patriot should **begin** working on the Dolley Madison requirements after **August 3, 2020**—they are to **start** working on the Abigail Adams Level Award. Likewise, girls **beginning** to work on their Explorer Level Awards during the 2020-21 Program Year are to **start** with the Ida Scudder requirements. No Explorer should **begin** working on the Lewis and Clark requirements after **August 3, 2020**. This Level Award Transition document provides watermarked Level Awards so Troops can proactively plan the requirements of the Abigail Adams and all other Level Awards.

**Q: Can we have girls in the same Unit who are on different Level Award plans?**

**A:** Yes, it is okay if you have to develop different plans for different girls. For ease in planning, AHG recommends trying to transfer all girls over to the new Level Award requirements as soon as possible. You may likely have a few girls who would benefit from continuing with the requirements that they have already started in the 2016 Girl Handbooks. AHG recommends developing a transition plan for the 2020-2021 Program Year and providing a copy for girls and parents to follow. Remember to keep a copy for Troop records.

**Q: How does the timeline of transition dates work with a girl who plans to complete the Patriot Level Award in four years?**

**A:** A girl who started as a Patriot in 2019-2020 and is working four years to earn her Level Award is in a unique situation. Troops will need to talk over options that best meet the needs of the girls while providing the Troop time to transition to new content. Being flexible during the Troop's transition of Level Award requirements, allows Troops the opportunity to model grace and mercy as they guide girls through this transition.

## Requirement Clarification

**Q: What does it mean to be an active, registered Troop Member?**

**A:** It is required for all girls to be registered as a Girl Member when pursuing involvement in the AHG Program. For a girl to best benefit from the AHG Program, she attends Troop meetings regularly and participates in the majority of Troop activities planned for her Unit Level's involvement. Grace on attendance is provided for times of sickness and according to individual life circumstances at the Troops discretion. A Troop is more acquainted with each girl's life situation, and AHG desires for girls to thrive within the local Troop.

*If a girl is a Trailblazer, it is required to register as a Girl Member. It is the Trailblazer Mentor's responsibility to determine best what "regular involvement" would include.*

**Q: Why are flag ceremonies part of the Level Award requirements?**

**A:** The opening and closing flag ceremonies are crucial aspects of the AHG Program. Not only do they mark the opening and closing of a Troop meeting or event, but they also teach a girl about citizenship, respect, responsibility, reverence, and service—all core aspects of the program. This requirement provides a progression through the Program Levels from learning how to handle a flag and honor the freedom and liberty it symbolizes to building upon those skills and planning and leading a ceremony independently as a Girl Member.

**Q: Where do I find information on the Girl Leadership Positions available to each Program Level?**

**A:** The Girl Leadership Positions and resource on how to incorporate them into your Troop are found on AHG's online resource library in the Girl Leadership Position Guide (2020).

**Q: Does a girl need to hold a Girl Leadership Position (for each Program Level) in consecutive months?**

**A:** AHG recommends Troops allow a girl to serve in a Girl Leadership Position consecutively, so she has time to practice and achieve the skills within that position before releasing her of her role.

For example, a Tenderheart is required to hold a leadership position for two months. Usually, within two months, Troops host four regular meetings. Allowing her to serve in her role for four meetings in a row provides her the opportunity to establish a routine, make improvements meeting to meeting and have enough time to feel like she successfully absorbed the new skills acquainted with the assigned position.

AHG understands that each Troop is unique, and therefore, in keeping with the spirit of the AHG Program, AHG gives Troops the freedom to carry out this requirement in the manner which best benefits the girls of the Troop.

**Q: Do girls earn the same amount of badges from each Frontier for the 2020 Level Awards?**

**A:** Required badges will remain the same as previous Level Award requirements. Girls will need to earn one badge from each Frontier of Skill—Heritage, Family Living, Arts, Outdoor Skills, Personal Well-Being, and Science & Technology.

**Q: How do I know what qualifies as a Faith Award for the new Level Award requirements?**

**A:** Faith Awards are one of the main avenues in which to integrate faith into the AHG Program. There are many options to choose from, so girls can select the option that best aligns with her faith tradition. Information on Faith Award options can be found in the Faith Award Overview on AHG's online resource library under the Faith Program Emphases section.

**Q: Have the required number of service hours changed with the updates?**

**A:** This requirement is staying the same as previous years of Level Award requirements. For more on the philosophy of service or service project ideas, go to AHG's online resource library.

**Q: Can you explain the purpose of the “Bring a friend” or “Create a video or news article” requirement?**

- A:**
- This requirement is the one requirement that most resembles the personal development needed to share the gospel of Christ. Through this requirement, girls learn to share something that they are passionate about to others who may not have heard. This requirement is progressive in nature, as it begins with asking a friend to attend an activity, and moves to girls sharing their passion with strangers via video or written word.
  - The requirement teaches girls how to overcome feelings of embarrassment and find confidence in sharing a passion that might not be in the social norm, but that she feels displays attributes of who she is as a Christ-follower.
  - The requirement is trying to bring back the interpersonal communication of face-to-face communication. It encourages younger girls to get out of their comfort zone and resist sharing their passions only from behind an electronic device. We must always keep in the forefront of our minds that Christ has not called us to the easiest, but the best, and that He would be beside us every step of the way.

**Q: How do Troops plan for Girl Members to bring a non-AHG member (friend) to an activity/meeting?**

**A:** It may require some planning to accomplish the bring a friend element of the Level Awards. Troops are given the freedom to achieve this requirement in a way that best benefits the girl while maintaining the responsibilities of Troop management. Please refer to AHG's Health and Safety Policies and Guidelines for further information.

Listed below are scenarios that might work for your Troop:

1. Create a sign-up calendar for girls to bring a friend for a designated meeting. Once a girl invites a friend, she can secure the date on the calendar. Calendared invitations allow for the Troop to be mindful of two-deep leadership ratios and encourage each other to fill up the schedule.
2. Hold a recruitment party that shares how a Troop is a place to have fun in a girl-focused environment, serve others in the community, and grow their faith as a Christ-follower (i.e., setting up stations that involve element's of the Program Year Theme Patch).
3. Plan a social event that involves a non-member girl's parent, such as an ice cream social, a mother-daughter banquet, daddy-daughter event.
4. Hold a recruitment party to gauge outside family interest in starting a second local Troop! This requirement can help Troops who are at capacity or with waiting lists. Invite girls and families from the community. Allow Girl Members to share how AHG has impacted their lives. Then encourage new families to come together and start a new Troop to affect more girls in the community!

**Note:** Reach out to Girl Members within your Troop. Tenderhearts and Explorers might have brilliant ideas on how to meet this requirement. Pioneers and Patriots can plan and lead a Tenderheart and Explorer event.

**Q: If a family has girls in multiple Program Levels, are they allowed to bring the same friend?**

**A:** American Heritage Girls desires to share the AHG Mission with as many girls and families as possible. The best practice would be for each girl to bring a different friend. However, AHG does understand that this may be impossible in some situations and leaves that decision with Troop leadership.

**Q: Does the Health and Safety Policy support a non-member girl attending a Troop meeting or event?**

**A:** Yes. A non-member girl is allowed to attend a Troop meeting or event once during a Program Year following the procedures within the Health and Safety Policies and Guidelines. Guests are not permitted to participate in High Adventure activities.



**Q: Can a non-member attend an event without a parent?**

**A:** Yes, a non-member can attend an event without a parent, however it is the Charter and Troops decision as to how this is handled to ensure all Health and Safety Policies and Guidelines are met.

**Q: Can non-member girls attend a Multi-Troop event?**

**A:** Yes, a non-member girl can be invited to a Multi-Troop event if the adult to girl ratios and two-deep leadership are met and she is assigned to a specific Troop's care. Non-member girls are not permitted to participate in events that include High Adventure activities. Please refer to AHG's Health and Safety Policies and Guidelines for further detail.

**Q: What qualifies as a social event?**

**A:** Social events include Troop, Multi-Troop, Area Team, and community activities and events that occur outside of Troop Meetings and are social in nature. These events may be limited to Troop Members or include families, community members, or other AHG Troops.

**Q: How do I track camping for a girl?**

**A:** The Camping Badge in the 2020 Girl Handbook provides space for a girl at every Program Level to note each camping experience. With the badge and tracking sheets in the same book, a Troop volunteer can easily access the information to check off the requirement.

**Q: How can a Patriot achieve camping three consecutive nights in a tent or primitive structure?**

**A:** There are many opportunities for a three-night campout in a tent or primitive structure. A girl can achieve this adventure in a Troop, Multi-Troop, or family setting. The details can be arranged over a long weekend, like Memorial Day weekend or President's Day weekend, or while attending a Resident Camp. Area Teams have the option to plan and host a campout in rotation with local Troops. Troops can also encourage parental involvement in a girl's AHG journey by providing families with parameters on how to complete a camping trip in order to fulfill this requirement on their own.

## **Board of Review**

**Q: When should we conduct a girl's Board of Review?**

**A:** Troops complete BORs with girls individually two to four weeks before the Program Year ends. AHG recommends Unit Leaders prepare girls for their BOR in weeks prior to build confidence and excitement.

**Q: What questions should we ask during a Board of Review?**

**A:** Information on how to carry out a Board of Review with sample questions can be found on AHG's online resource library.

## **Award Verification**

**Q: Who needs to verify that all requirements have been completed?**

**A:** The Troop Ministry Team adds the completion date to the line next to each requirement as verification of completion. Signatures are required from the Board of Review Chairman, the Troop Coordinator, and either the Girl Member's Unit Leader or the Troop's Advancement Chair.

## **Level Award Planning Guides**

**Q: Are there additional resources to aid girls in achieving their Level Awards?**

**A:** AHG has provided Planning Guides in the 2020 Girl Handbooks for the Explorer, Pioneer, and Patriot Level. These guides provide prompts and questions to help girls consider all the tasks and information needed to complete a Troop, Multi-Troop, or community event or activity. AHG hopes that these resources will support Girl Members in planning, organizing, and implementing an event according to their Level Award requirements.

# TENDERHEART SACAGAWEA LEVEL AWARD



By completing the Sacagawea Level Award, you will be able to track your experiences as an American Heritage Girl through a balanced program of six **Program Emphases**. You are encouraged to work on Level Award requirements during all your years as a Tenderheart, however, some requirements are to be completed in your final year. To receive the award, you must be in your final year as a Tenderheart and at least eight years of age. The award is to be presented to you at the end of the Tenderheart Program Level.

## AWARD COMPLETION:

\_\_\_\_\_ Be an **active, registered Troop Member** by regularly participating in Troop meetings and activities.

\_\_\_\_\_ Participate in a **flag ceremony** each year of membership as a Tenderheart.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year

\_\_\_\_\_ Hold a **Girl Leadership Position** for at least two months during your years as a Tenderheart.

*(Your Unit Leader can provide a list of potential positions.)*

Position held: \_\_\_\_\_

\_\_\_\_\_ Complete one **badge** from each Badge Frontier.

\_\_\_\_\_  
*Heritage*

\_\_\_\_\_  
*Family Living*

\_\_\_\_\_  
*Arts*

\_\_\_\_\_  
*Outdoor Skills*

\_\_\_\_\_  
*Personal Well-Being*

\_\_\_\_\_  
*Science & Technology*

\_\_\_\_\_ Complete one year of **Faith Award programming** for your Program Level  
*(i.e. one segment of Catholic Faith Awards or one component of B.Y. Faith Awards).*

\_\_\_\_\_ Complete **five hours of service** each year of membership as a Tenderheart.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year

\_\_\_\_\_ At least once as a Tenderheart, participate and assist in the setup of a **Troop or community activity or event** for one hour.

\_\_\_\_\_ **Bring a friend** to a Troop meeting or social event one time within your Program Level.

\_\_\_\_\_ Attend one AHG social event each year of membership as a Tenderheart.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year

\_\_\_\_\_ As a Tenderheart, tent or cabin **camp for one night** or participate in an all-day hiking adventure.

\_\_\_\_\_ **Visit an Explorer Unit** for one meeting in your final year as a Tenderheart.

\_\_\_\_\_ Participate in a **Board of Review**.

Date completed: \_\_\_\_\_

## AWARD VERIFICATION:

\_\_\_\_\_  
Date of Completion

\_\_\_\_\_  
Unit Leader Signature

\_\_\_\_\_  
Troop Coordinator Signature

\_\_\_\_\_  
Board of Review Chairman Signature



# EXPLORER IDA SCUDDER LEVEL AWARD



Continue to track your **experiences and growth** as an American Heritage Girl by completing requirements for your Explorer Level Award during your years as an Explorer. Some requirements are to be completed in your final year. To receive the award, you must be in your final year as an Explorer and at least 11 years of age. The award is to be presented to you at the end of the Explorer Program Level.

## AWARD COMPLETION:

Be an **active, registered Troop Member** by regularly participating in Troop meetings and activities.

Participate in a **flag ceremony** each year of membership as a Explorer.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year

Hold a **Girl Leadership Position** for at least three months during your years as an Explorer.

*(Your Unit Leader can provide a list of potential positions.)*

Position held: \_\_\_\_\_

Complete one **badge** from each Badge Frontier.

Heritage

Family Living

Arts

Outdoor Skills

Personal Well-Being

Science & Technology

Complete one year of **Faith Award programming** for your Level

*(i.e. one segment of Catholic Faith Awards or one component of B.Y. Faith Awards).*

Complete **10 hours of service** each year of membership as an Explorer.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year

Assist in planning and implementing a **Troop or community activity or event** for at least two hours. Complete the *Ida Scudder Level Award Girl Planning Guide* in this handbook.

**Bring a friend** to a Troop meeting or social event one time within your Program Level.

Attend one AHG social event each year of membership as a Explorer.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year ☐ 3<sup>rd</sup> year

As an Explorer, tent **camp for two nights**. Nights do not need to be consecutive and can be counted toward your Camping Badge.

**Visit a Pioneer Unit** for one meeting in your final year as an Explorer.

Participate in a **Board of Review**.

Date completed: \_\_\_\_\_

## AWARD VERIFICATION:

\_\_\_\_\_  
Date of Completion

\_\_\_\_\_  
Unit Leader Signature

\_\_\_\_\_  
Troop Coordinator Signature

\_\_\_\_\_  
Board of Review Chairman Signature

# EXPLORER IDA SCUDDER LEVEL AWARD GIRL PLANNING GUIDE

(Complete this guide and bring it to your Board of Review.)

- ☐ Assist in planning and implementing a Troop or community activity/event.

## COMMITMENT

- ☐ I understand that I am expected to assist in planning and implementing a Troop or community activity/event for at least two hours.
- ☐ I will communicate with my Unit Leaders.
- ☐ I will seek help from my Unit Leaders.

My Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## COMMUNICATE

- ☐ I spoke with my Unit Leader about doing this requirement on this date: \_\_\_\_\_
- ☐ I spoke with the leader in charge of the activity/event on this date: \_\_\_\_\_

## PLAN

- ☐ This is the name of the activity/event I will help with: \_\_\_\_\_

### IMPLEMENT

These are my responsibilities for the activity/event:

Before

---

---

---

---

During

---

---

---

---

After

---

---

---

---

### EVALUATE

What did you learn most working on this activity/event?

---

---

---

---

What challenges did you experience?

---

---

---

---

How did you handle these problems?

---

---

---

---

Do you think you would like to have more responsibilities implementing another event?

yes  
\_\_\_\_\_

no  
\_\_\_\_\_

# PIONEER HARRIET TUBMAN LEVEL AWARD



The requirements of the Pioneer Level Award will guide you in expanding your skills during your two years at this Level. Some requirements are designed to be completed in your final year. To receive the award, you must be in your final year as a Pioneer and at least 13 years of age. The award is to be presented to you at the end of the Pioneer Program Level.

## AWARD COMPLETION:

\_\_\_\_\_ Be an **active, registered Troop Member** by regularly participating in Troop meetings and activities.

\_\_\_\_\_ Call a **flag ceremony** at least once for each year of membership as a Pioneer.

☐

1<sup>st</sup> year

☐

2<sup>nd</sup> year

\_\_\_\_\_ Hold a **Girl Leadership Position** for at least four months during your years as a Pioneer. (*Your Unit Leader can provide a list of potential positions.*)

Position held: \_\_\_\_\_

\_\_\_\_\_ Complete one **badge** from each Badge Frontier.

\_\_\_\_\_  
*Heritage*

\_\_\_\_\_  
*Family Living*

\_\_\_\_\_  
*Arts*

\_\_\_\_\_  
*Outdoor Skills*

\_\_\_\_\_  
*Personal Well-Being*

\_\_\_\_\_  
*Science & Technology*

\_\_\_\_\_ Complete one year of **Faith Award programming** for your Level (*i.e., one segment of Catholic Faith Awards or one component of B.Y. Faith Awards*).

\_\_\_\_\_ Complete **15 hours of service** each year of membership as a Pioneer.

☐

1<sup>st</sup> year

☐

2<sup>nd</sup> year

\_\_\_\_\_ Plan, organize, and implement a **Troop or Multi-Troop activity or event** for a minimum 10 hours of work. Complete the *Harriet Tubman Level Award Planning Guide* in this handbook.

\_\_\_\_\_ Create a **recruitment video** or **news article** to share with your Charter Organization, or AHG, Inc., one time within your Program Level.

\_\_\_\_\_ Attend one **social event** each year of membership as a Pioneer.

☐

1<sup>st</sup> year

☐

2<sup>nd</sup> year

\_\_\_\_\_ As a Pioneer, **camp for two nights** in a tent or primitive structure. *Nights should be consecutive and can be counted toward your Camping Badge.*

\_\_\_\_\_ **Visit a Patriot Unit** for one meeting in your final year as a Pioneer.

\_\_\_\_\_ Participate in a **Board of Review**.

Date completed: \_\_\_\_\_

## AWARD VERIFICATION:

\_\_\_\_\_  
Date of Completion

\_\_\_\_\_  
Unit Leader Signature

\_\_\_\_\_  
Troop Coordinator Signature

\_\_\_\_\_  
Board of Review Chairman Signature

# PIONEER HARRIET TUBMAN LEVEL AWARD GIRL PLANNING GUIDE

*(Complete this guide and bring it to your Board of Review).*

- ☐ Plan, organize, and implement a Troop or Multi-Troop Activity.

## COMMITMENT

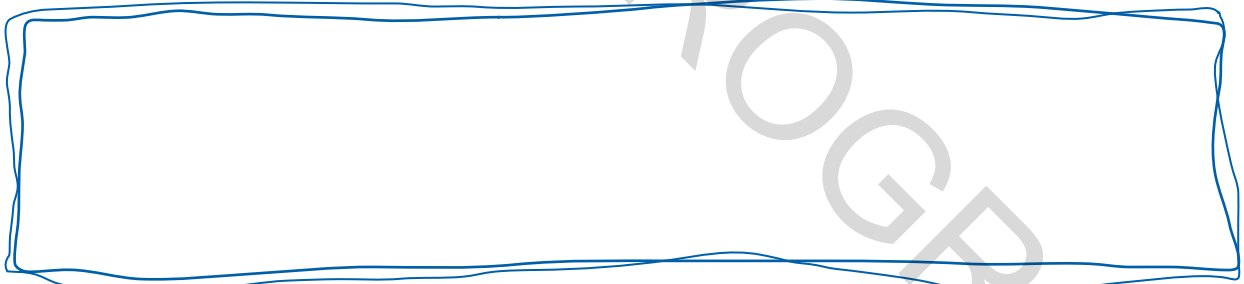
- ☐ I understand that I am expected to plan, organize, and implement this activity for a minimum of 10 hours.
- ☐ I will communicate effectively with my Unit Leaders and the Troop Coordinator.
- ☐ I will seek help from my Unit Leaders.
- ☐ I will plan carefully and work diligently to complete my commitment to this activity.
- ☐ I will be a good representative of AHG to my Troop, other Troops, and my community.

My Signature: \_\_\_\_\_ Date: \_\_\_\_\_

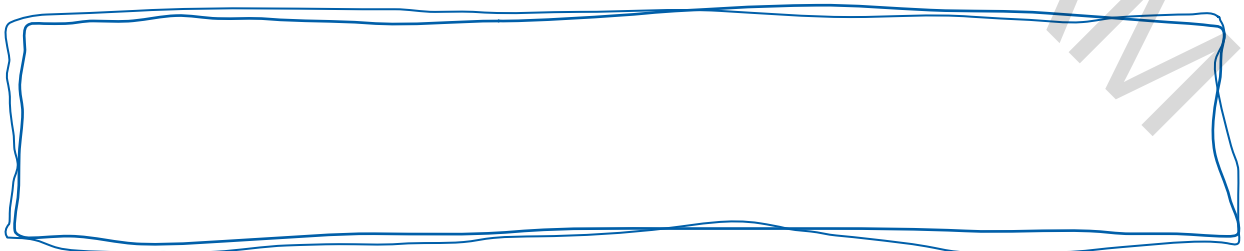
## COMMUNICATE

I spoke with the Unit Leaders of the \_\_\_\_\_ Unit. They suggested these ideas for an event or activity I can organize and implement:

## PLAN



These are my ideas for the activity:



My idea was approved by my Unit Leaders and the Unit Leaders of the younger Unit of Troop \_\_\_\_\_ on \_\_\_\_\_.

## PIONEER **HARRIET TUBMAN LEVEL AWARD**

### GIRL PLANNING GUIDE *continued*

#### **ORGANIZE** *(things to consider):*

Will this activity have costs?

Will this activity be during a meeting or another time?

*(Parent Permission Forms might be needed.)*

This is my plan for the activity:

I presented my description to my Unit Leader and received permission to proceed.

Date: \_\_\_\_\_

I spoke to my Unit Leaders about Health and Safety needs on:

Date: \_\_\_\_\_

#### **IMPLEMENT:** *Use this list to check off tasks as completed*

Where and when will the activity take place? \_\_\_\_\_

\_\_\_\_\_ Place arranged?

\_\_\_\_\_ Helpers arranged?

\_\_\_\_\_ Set up time scheduled?

\_\_\_\_\_ Costs covered?

\_\_\_\_\_ Food/water arranged if needed?

\_\_\_\_\_ Event announced and promoted?

\_\_\_\_\_ Two-deep Adult Members arranged?

\_\_\_\_\_ Permission slips collected?

\_\_\_\_\_ Restrooms provided?

\_\_\_\_\_ Health and Safety needs covered?

*(e.g., CPR-certified adult at activity)*

\_\_\_\_\_ will be the Adult Safety Lead for the activity.

\_\_\_\_\_ will assist me with problems and conflicts.

## COMMUNICATION AND TIME LOG

Communicate well with everyone. Follow up on communications. Remember, not everyone follows social media, so use many forms of communication. You are required to work at least 10 hours planning and implementing your activity. Use your time wisely and do not procrastinate.

Communication:	Date:	Length of time:

*Continue on additional paper if more space is needed.*

### EVALUATE

Did you hold the activity for your Troop or Multi-Troop on the planned date?

yes  
\_\_\_

no  
\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did your activity go as you planned?

yes  
\_\_\_

no  
\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you feel that you led the activity effectively?

yes  
\_\_\_

no  
\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Would you have done anything differently?

yes  
\_\_\_

no  
\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you have any unexpected problems?

yes  
\_\_\_

no  
\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did another Pioneer share responsibility in this activity for her Harriet Tubman Level Award requirement?

yes  
\_\_\_

no  
\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Were there any concerns in sharing the responsibilities with another Pioneer?

yes  
\_\_\_

no  
\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# PATRIOT

## ABIGAIL ADAMS LEVEL AWARD



Your years as a Patriot offer more opportunities for growth and application of the many skills you have learned during your AHG career. This award is typically presented to you at the end of the Program Year. Carefully plan the completion of the requirements of this award during your years as a Patriot, as the Abigail Adams Level Award must be completed before applying for candidacy for the Stars & Stripes Award. See information on the Stars & Stripes Award on page 64.

### AWARD COMPLETION:

\_\_\_\_\_ Be an **active, registered Troop Member** by regularly participating in Troop meetings and activities.

\_\_\_\_\_ Plan or lead other girls in a **flag ceremony** at least once for each year you are working on this Level Award.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year

☐ 3<sup>rd</sup> year ☐ 4<sup>th</sup> year

\_\_\_\_\_ Hold a **Girl Leadership Position** for at least six months within the first two years as a Patriot. (*Your Unit Leader can provide a list of potential positions.*)

Position held: \_\_\_\_\_

\_\_\_\_\_ Complete a live or online **leadership training**.

\_\_\_\_\_ Complete one **badge** from each Badge Frontier.

\_\_\_\_\_  
*Heritage*

\_\_\_\_\_  
*Family Living*

\_\_\_\_\_  
*Arts*

\_\_\_\_\_  
*Outdoor Skills*

\_\_\_\_\_  
*Personal Well-Being*

\_\_\_\_\_  
*Science & Technology*

\_\_\_\_\_ Complete one year of **Faith Award programming** for your Level (*i.e., two segments of Catholic Faith Awards or one component of B.Y. Faith Awards*).

\_\_\_\_\_ Complete **20 hours of service** each year you are working on this Level Award.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year

☐ 3<sup>rd</sup> year ☐ 4<sup>th</sup> year

\_\_\_\_\_ Plan, promote, and implement a **Multi-Troop or a community outreach project** for a minimum 25 hours of work. Complete the *Abigail Adams Level Award Girl Planning Guide* in this handbook.

\_\_\_\_\_ Create a **recruitment video** or **news article** to share with AHG, Inc., local newspaper, or news station one time within your Program Level.

\_\_\_\_\_ Attend one **social event** each year of membership as a Patriot.

☐ 1<sup>st</sup> year ☐ 2<sup>nd</sup> year

☐ 3<sup>rd</sup> year ☐ 4<sup>th</sup> year

\_\_\_\_\_ **Camp for three nights** in a tent or primitive structure. (*Nights should be consecutive and can be counted toward your Camping Badge.*)

\_\_\_\_\_ **Learn what opportunities are available** to you as an Adult Member after you turn 18 and complete the AHG Program.

\_\_\_\_\_ Participate in a **Board of Review**.

Date completed: \_\_\_\_\_

### AWARD VERIFICATION:

\_\_\_\_\_ I am at least 15 years old.

\_\_\_\_\_ I am in my second, third, or fourth year as a Patriot.

\_\_\_\_\_  
Date of Completion

\_\_\_\_\_  
Unit Leader Signature

\_\_\_\_\_  
Troop Coordinator Signature

\_\_\_\_\_  
Board of Review Chairman Signature

# PATRIOT ABIGAIL ADAMS LEVEL AWARD GIRL PLANNING GUIDE

*(Complete this guide and bring it to your Board of Review).*

- ☐ Plan, organize, and implement a Community Service Project for 25 hours.

## COMMITMENT

- ☐ I understand that I am expected to plan, organize, promote, and implement this project.
- ☐ I will communicate effectively with my Unit Leaders and helpers.
- ☐ I will seek help from my leaders and secure volunteers to assist with this project.
- ☐ I will plan carefully and work diligently to complete my commitment to this project.
- ☐ I will be a good representative of AHG to other Troops and my community.

My Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## COMMUNICATE

I spoke with the Unit Leaders about this project.

Date: \_\_\_\_\_

## PLAN

These are my ideas for the project:

My idea was approved by my Unit Leaders and Troop Coordinator on this date: \_\_\_\_\_

## ORGANIZE:

Discuss the size of your project with your Unit Leaders. The requirement is for a minimum of 25 hours of work. Your hours and the volunteers' hours are included in this total. The project should give you the opportunity to lead other youth from your Troop.

## PATRIOT ABIGAIL ADAMS LEVEL AWARD GIRL PLANNING GUIDE *continued*

### WRITTEN PROJECT DESCRIPTION:

You are to prepare a written description of your project plan. Complete the *Project Description* to your best ability. Provide a list of questions that may need to be addressed, along with other information related to your project.

The success of a project depends on

**CAREFUL PLANNING**

**TIME MANAGEMENT**

**GOOD COMMUNICATION**

### STEPS TO TAKE:

\_\_\_\_\_ Complete the *Project Description*.

\_\_\_\_\_ Provide **detailed** description including additional documentation needed for health and safety (ie: Parent Permission forms).

\_\_\_\_\_ Ask someone to check it for neatness, grammar and spelling, and clarity.

\_\_\_\_\_ Present the document to your Unit Leaders for review. They may ask you to provide clarification or missing information they find critical to the success of your project.

\_\_\_\_\_ Ask Unit Leaders and the Troop Coordinator to approve your *Project Description* before you implement the project.

### QUESTIONS TO ADDRESS INCLUDE:

**Where** will the project take place?

**When** will the project take place?

**What** is the goal of the project?

**What** activities will be involved?

**How** will you recruit helpers?

**Who** will lead the activities?

**Will** there be any costs to the project?

**What** are the estimated costs?

**How** will this be funded?

**Have** you made plans for food and hydration?

**Have** you made plans for restroom facilities?

**Will** any special equipment or tools be needed?

**Who** will provide equipment or tools?

**How** will you promote the project?

**What** time will helpers need to arrive?

**What** time will helpers need to be picked up?

**Who** will set up the project?

**Who** will provide two-deep registered adults?

**Who** will be the Adult Safety Lead?

**Who** will handle problems or conflicts?

**Who** will clean up after the project?

**You are required to obtain permission** from your Troop leaders to share the responsibilities of a large project with another Abigail Adams Level Award Candidate. **This should be taken care of before creating your *Project Description*.**

I presented my *Project Description* to my Unit Leaders on this date: \_\_\_\_\_

This Patriot's project plan is approved.

\_\_\_\_\_  
Signature of Patriot Unit Leader

\_\_\_\_\_  
Date

### COMMUNICATION AND TIME LOG:

Communicate well with everyone. Follow up on communications. Remember, not everyone follows social media, so use many forms of communication. You are required to work at least 25 hours on this project. Use your time wisely and do not procrastinate.

Communication:	Date:	Length of time:

## EVALUATE

An honest and complete evaluation will be beneficial for remembering details for your Board of Review and for knowing where to make adjustments for your next leadership project.

Did you hold the community service project on the planned date?

yes  
—

no  
—

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Did your project go as you planned?

yes  
—

no  
—

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Do you feel that you led the event effectively?

yes  
—

no  
—

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Would you have done anything differently?

yes  
—

no  
—

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Did you have any unexpected problems?

yes  
—

no  
—

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Did another Patriot share responsibility in this project for her Abigail Adams Level Award requirement?

yes  
—

no  
—

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Were there any concerns in sharing the responsibilities with another Patriot?

yes  
—

no  
—

Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_